NAME: Khadine Loutan

DATE OF BIRTH: 18/05/1992. ADDRESS: Balli Hosein Trace

Quarry Village,

Siparia.

PHONE NUMBER :(Mobile): 378-4637 / 748-0229

EMAIL ADDRESS :khadine\_18@hotmail.com

PERSONAL PROFILE

Associate degree in Computer Science or Information Technology (General Degree) at COSTAATT(College of Science Technology of Applied Arts of Trinidad and Tobago.

An enthusiastic, committed, quick learner who enjoys working in a fast paced environment especially within a team.

EXPERIENCE

* October 2015 - April 2017:Clerical Assistant at Siparia Regional Corporation
* Customer service, Scavenging, Receipts, Requisitions I worked at Siparia Regional Corporation for a year and a half years as an Ojt trainee.
* September 2015 - October 2015:Customer Service
* I worked at Magga’s Variety Store for about a month.
* August 2014-Feb 2015:Clerical Assistant
* I worked at Siparia Regional Corporation for six months
* Re-arranging of house numbers
* November 2013-December 2013:Customer Service
* I worked at Ttsurf Cybercafe and Technology Store for about a month. I left to finish pursue my associate degree in computer science on a full and part time basis.

EDUCATION

SOME OF THE COURSES I HAVE DONE

COURSES GRADES

* Introduction to Computer Hardware A
* Introduction to Computer Systems C+
* Computer Network Architecture and Protocols B
* Introduction to Commercial Design C
* Systems Analysis B+
* Database Design Implementation

2004-2009

Passes Grades

-Mathematics III

-Integrated Science III

-Social Studies III

-Information Technology III

-Principle Of Accounts II

-Principle of Business III

CHARACTER STRENGTHS

I was class prefect in Form 5 at Secondary School (Palo Seco Secondary School)

I could type and also I am good at customer service.

HOBBIES/INTERESTS

I enjoy typing on a computer and also good at multi tasking.

REFERENCES

Available upon request